

Change of Registration

Fall January Spring May

ID or Soc. Sec. Number _____ Name _____ Date _____

- 1) Print Clearly.
- 2) This form must be used after the first week of each term to register a student or to add/drop a course.
- 3) To drop a class the instructor must record the last date the student attended the class.
- 4) After the first week of classes a student may only withdraw from a class.

Dept. Name	Course No.	Course Sec.	Course Title	Add	Drop	With- draw	Last Date Attended	Instructor's Signature Required

Is this a total withdraw? (student will receive no credit this term) No Yes ***Student needs to complete an Official Withdrawal Form in the Student Service Center.***

Advisor's Signature _____ Date _____

Registrar's Signature _____ Date _____

Academic Dean's Signature _____ Date _____

Dean of Student Development _____ Date _____

Coach _____ Date _____