BCSG By-Laws

Briar Cliff University
Sioux City, IA

1. Elections for Executive Board and Senators (excluding freshman senators) will be held during Term III.
2. Disciplinary action will be taken, including dismissal from the board following two absences, by the BCSG advisor(s).
3. Senate board meetings will be held every other week during regular academic terms. Meetings to be held Thursdays at 9:30 pm.
4. Executive board meetings will be held every other week prior to full senate board meetings.
5. Senate board meetings times will be posted one week in advance as open to the campus community.
6. Dates for Student/University President Forum will be determined by the Office of the University President and the BCSG Executive Board.
7. Campaign materials within 10 feet of the voting area will be moved.
8. Formal installation of the executive board is to be determined by the advisors and University President.
9. A quorum consists of 2/3 of the voting members.
10. Requests for Funding from BCSG
   a. Request for BCSG funds will only be accepted from BCU sanctioned clubs/organizations. (See student handbook for formal sanction request.)
   b. Request for funds must be filed with designated BCSG senator, along with a completed application.
      i. Forms must be turned in one week prior to senate meeting, but may be accepted at the discretion of the BCSG President if the forms are present at the meeting and the presenter has been on the agenda for a full week.
      ii. Funds must be used for academic and/or campus-wide activities, not club-sponsored trips.
   1. Once the request has been placed on the agenda, a representative of the club/organization may receive an invitation to make a short presentation in defense of their request.
   2. The BCSG Constituency Senator may also speak on behalf of the request.
   3. A BCSG Senate majority vote will be needed in order to grant approval for the fund appropriation.
   4. Once approved, the club/organization representative will be notified by the treasurer.
   5. If funds are granted BCSG will request name recognition (BCSG logo) in all marketing pieces used by the funded organization.
   6. All requests for funding must include the club/organization’s project budget and a copy of the club/organization’s current academic year’s own financial budget.
XI. When a presentation or formal request for funds is made to BCSG, the presenter will be asked to leave the meeting room before any discussion or voting may occur. Time will be given for the presenter to answer any questions regarding the presentation before he/she is asked to leave.